

## **ALLEGIANCE ADVANTAGE®**

## SETTING UP YOUR REIMBURSEMENT ACCOUNT

## To create a username and password:

- 1. Go to www.AskAllegiance.com
- 2. Click on Health/Reimbursement Login
- 3. Click on Register a New User
- 4. Enter your demographic information
- 5. Click Submit
- 6. Create a username and password that you will remember
- 7. You are now ready to log in to the website!



## **SETTING UP YOUR MOBILE DEVICE**

- 1. Using your mobile device, go to your app store
- 2. Search for Allegiance Advantage
- 3. Download the app.
- **4.** To receive your password, call Allegiance customer service at 1-877-424-3570 (option 2)
- 5. Open the app.
- 6. Enter your system generated username: First initial Last name Last four digits of your SSN *Example: jsmith1234*
- 7. Enter your password
- 8. You will be asked to create a new password
- 9. Create your 4 digit PIN to access your account going forward



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